

APPROVED

PROCEEDINGS OF THE MOUNDS VIEW CITY COUNCIL
CITY OF MOUNDS VIEW
RAMSEY COUNTY, MINNESOTA

Regular Meeting
September 14, 2020
Mounds View City Hall
2401 Mounds View Boulevard, Mounds View, MN 55112
6:40 P.M.

1. MEETING IS CALLED TO ORDER

Mayor Mueller stated due to the COVID-19 pandemic this meeting would be held virtually.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL: Bergeron, Gunn, Hull, Meehlhause, Mueller

NOT PRESENT: None.

ALSO PRESENT: City Administrator Zikmund, Finance Director Beer, Assistant City Administrator Beeman, Public Works Director Peterson and Human Resources/Deputy Clerk Ewald.

4. APPROVAL OF AGENDA

A. Monday, September 14, 2020, City Council Agenda.

MOTION/SECOND: Meehlhause/Gunn. To Approve the Monday, September 14, 2020, agenda as presented.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

5. CONSENT AGENDA

Mayor Mueller asked to remove Item 5A.

~~A. Approval of Minutes: August 24, 2020 and August 27, 2020 (Special).~~

B. Just and Correct Claims.

C. Resolution 9304, Authorizing Insurance Policies for the Year January 2020 through December 2020.

MOTION/SECOND: Meehlhause/Hull. To Approve the Consent Agenda as amended removing Item 5A.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

A. Approval of Minutes: August 24, 2020 and August 27, 2020 (Special).

Mayor Mueller requested a correction to the August 24th minutes on Page 6, Line 44 stating the line should read: It would be difficult to campaign this fall given the fact some candidates would not go door knocking.

Mayor Mueller requested a correction to the August 24th minutes on Page 7, Line 34 stating the correct spelling of the City Attorney’s last name is: Alsop.

MOTION/SECOND: Mueller/Meehlhause. To Approve the Minutes of August 24, 2020 and August 27, 2020 (Special) as amended.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

6. PUBLIC COMMENT

None.

7. SPECIAL ORDER OF BUSINESS

A. Direct Support Professional Recognition Week Proclamation.

Mayor Mueller read a proclamation in full for the record declaring September 13 through September 19, 2020 to be Direct Support Professional Recognition Week in the City of Mounds View.

8. COUNCIL BUSINESS

A. Resolution 9308, Authorizing Certification of the Preliminary General Fund Budget and Preliminary Property Tax Levy for Fiscal Year 2021.

Finance Director Beer requested the Council authorize the certification of the preliminary General Fund Budget and preliminary Property Tax Levy for fiscal year 2021. Even though the goal is a zero percent levy increase for 2021, he reported staff was recommending the Council levy the maximum amount allowed by Charter, which was 3.3%. He explained this would allow for any unforeseen items to be covered, with the understanding the Council would be further reviewing the preliminary budget from September through December. He stated once the tax levy amount was set, it could go down but not up. Staff commented further on the preliminary budget and recommended approval of the budget and tax levy for 2021.

MOTION/SECOND: Meehlhause/Hull. To Waive the Reading and Adopt Resolution 9308, Authorizing Certification of the Preliminary General Fund Budget and Preliminary Property Tax Levy for Fiscal Year 2021.

A roll call vote was taken.

Ayes – 5 Nays – 0 Motion carried.

B. Resolution 9309, Approving the Preliminary EDA Property Tax Levy Request and Budget for Fiscal Year 2021.

Finance Director Beer requested the Council approve the preliminary EDA Property Tax Levy request and budget for fiscal year 2021. He stated the EDA requested the City Council levy \$100,000, which was the same amount levied in 2020. He commented further on the EDA levy request and recommended approval.

Mayor Mueller commented on the housing and business loan program that was included in the EDA budget. She noted these programs total almost \$55,000 and are managed by CEE for an additional \$4,500 per year.

MOTION/SECOND: Gunn/Bergeron. To Waive the Reading and Adopt Resolution 9309, Approving the Preliminary EDA Property Tax Levy Request and Budget for Fiscal Year 2021.

A roll call vote was taken.

Ayes – 5 Nays – 0 Motion carried.

C. Resolution 9305, Approving the Hire of Derek Wodnick to the Position of Police Officer.

Human Resources Coordinator Ewald requested the Council approve the hire of Derek Wodnick to the position of Police Officer. She reported this position was created due to a retirement within the Police Department that occurred in March of 2020. She explained the City advertised for the position and Derek Wodnick, a member of the Police Reserve Program, was recommended as the top candidate for this position.

MOTION/SECOND: Meehlhause/Bergeron. To Waive the Reading and Adopt Resolution 9305, Approving the Hire of Derek Wodnick to the Position of Police Officer.

Council Member Meehlhause reported this was the second officer that has been hired through the Mounds View Police Reserve Program.

A roll call vote was taken.

Ayes – 5 Nays – 0 Motion carried.

D. Resolution 9306, Approving Revisions to the Employee Performance and Evaluation Policy.

Human Resources Coordinator Ewald requested the Council approve revisions to the Employee Performance and Evaluation Policy. She reported a goal of the City was for management to establish clear goals for all personnel. She indicated the management team met this summer and established clear values. The six core values were described at length. Staff discussed the proposed revisions in further detail with the Council and recommended approval of the revised document.

MOTION/SECOND: Gunn/Meehlhause. To Waive the Reading and Adopt Resolution 9306, Approving Revisions to the Employee Performance and Evaluation Policy.

Council Member Meehlhause stated he serves on the Human Resources Committee with Council Member Hull. He explained he was very pleased with the work that has been completed on the Employee Performance and Evaluation Policy.

A roll call vote was taken.

Ayes – 5

Nays – 0

Motion carried.

9. REPORTS

A. Reports of Mayor and Council.

Council Member Gunn reported resident Dorianne Jarchow had challenged all Mounds View residents to decorate their yards for Halloween. She explained the Mounds View Lions would be serving as judges and would be handing out a \$50 prize to the winner.

Council Member Bergeron stated he would be attending a virtual Cable Commission meeting on Thursday, September 17th.

Council Member Meehlhause indicated he would be attending a Convention Bureau meeting on Tuesday, September 15th. He noted he would be attending an NYFS Finance Committee meeting on Thursday, September 17th and on Wednesday, September 23rd he would be attending an NYFS HR Committee meeting. He stated he would be attending an NYFS Board meeting on Thursday, September 24th.

Council Member Meehlhause reported the Lions would be holding their annual garage sale from Wednesday, September 23rd through Friday, September 25th at Hillview Park. The event would run from 8:30 a.m. to 5:00 p.m.

Mayor Mueller stated she would be attending the Ramsey County Dispatch Policy Committee meeting on Tuesday, September 15th.

Mayor Mueller discussed the methods in which residents could vote for the upcoming General Election. She noted absentee in-person voting would occur from September 18th through

November 2nd. She explained voting on election day, November 3rd, would occur at the Mounds View Community Center. She indicated Ramsey County was still seeking election judges and those interested in serving in this capacity were encouraged to contact Ramsey County for further information.

B. Reports of Staff.

Public Works Director Peterson provided the Council with an update on the recently completed stormwater repair project. He noted the City would be preparing the ground for seeding yet this fall.

City Administrator Zikmund reported the portable radar sign had been posted in the City.

City Administrator Zikmund discussed the items the Council would be discussing at the October worksession meeting.

C. Reports of City Attorney.

There was nothing additional to report.

**10. Next Council Work Session: Monday, October 5, 2020, at 6:30 p.m.
Next Council Meeting: Monday, September 28, 2020, at 6:30 p.m.**

11. ADJOURNMENT

The meeting was adjourned at 7:22 p.m.

Transcribed by:

Heidi Guenther
Minute Maker Secretarial